

Agenda Item 10 i

TO: West Gloucestershire Primary Care Trust Board

FROM: The Audit Committee

DATE: 14th September 2006

SUBJECT: REPORT FROM THE AUDIT COMMITTEE – ANNUAL AUDIT LETTER

1.0 PURPOSE

1.1 To ask the Board to receive the attached Annual Audit Letter from the External Auditors.

2.0 BACKGROUND

2.1 The purpose of the Annual Audit Letter is to summarise key issues arising from work that the External Auditors have carried out during the year. Although the Audit Letter is addressed to the directors of West Gloucestershire Primary Care Trust, it is also intended to communicate the significant issues identified to key external stakeholders.

3.0 REVIEW

3.1 The Audit Committee reviewed in detail the Annual Audit Letter during their Committee meeting held on 6th September 2006. The Audit Committee would like to draw the attention of the Board in particular to the key conclusions and required actions contained in table 2 on pages 5 and 6, and the recommendations R1 to R6 detailed on pages 9 to 16 of the Letter.

4.0 RECOMMENDATION

4.1 Members of the Board are asked to receive the Annual Audit Letter.