

WEST GLOUCESTERSHIRE PRIMARY CARE TRUST

Meeting of the West Gloucestershire Primary Care Trust Board
to be held on Thursday January 20th 2005 at 9.30am
in the Boardroom, Highnam Business Centre

AGENDA

1. **Apologies for Absence**
2. **Minutes**
To approve the minutes of the meeting of the West Gloucestershire Primary Care Trust held on Thursday 18th November 2004 Attached
3. **Matters Arising**
4. **Declarations of Interest**

CHAIRS' AND CHIEF EXECUTIVE'S REPORTS:

5. **Chair's Report** Attached
6. **Professional Executive Committee (PEC) Chair's Report** Attached
7. **Chief Executive's Report** Attached

STATUTORY FUNCTIONS & GOVERNANCE ISSUES:

8. **Report from the Audit Committee** Attached
9. **Board Assurance Framework & Standards for Better Health** Attached
10. **Quarterly Complaints Summary** Attached
11. **Freedom of Information Act Phase II** Attached
12. **Performance Report:**
 - i) **Performance Report** Attached
 - ii) **Finance Report** To Follow

HUMAN RESOURCES:

13. **Policy on the employment of persons with criminal convictions** Attached

STRATEGY, PLANNING & DEVELOPMENT:

- | | | |
|-----|--|----------|
| 14. | Community Hospitals Strategy | Attached |
| 15. | Establishment of a Race Equality Action Group | Attached |
| 16. | Choice and Booking at Point of Referral | Attached |
| 17. | Practice Based Commissioning & Forest of Dean Commissioning Pilot | Attached |
| 18. | Healthcare Commission Consultation Document
'Assessment for Improvement – Our Approach' | Attached |
| 19. | 'Meeting the Challenges Ahead'
Local Delivery Plan 2005/6 – 2007/8 | Attached |
| 20. | Public Bodies (Admission to Meetings) Act 1960 | |

To pass the following resolution:

'That under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the remainder of the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted'.

**Date and Time of Next Meeting – Thursday 17th March 2005 at
9.30 a.m. in the Boardroom, Highnam Business Centre**