

To: West Gloucestershire Primary Care Trust Board

From: The Integrated Governance Committee

Date: 17th November 2005

Subject: **REPORT FROM THE INTEGRATED GOVERNANCE COMMITTEE**

1.0 PURPOSE

1.1 To ask the Board to receive the draft minutes of the Integrated Governance Committee meeting held on Thursday 22nd September 2005 and the minutes of the Risk Management Committee held on the same date.

2.0 BACKGROUND

- 2.1 The newly formed Integrated Governance Committee will meet on average six times each year to discharge its responsibilities. It has taken over the responsibilities of the Risk Management Committee. After review by the Chair of the Committee, the draft minutes of Integrated Governance Committee meetings will be presented to the next Board meeting or as soon as possible thereafter.
- 2.2 The Integrated Governance Committee last met on Thursday 22nd September 2005 and the draft minutes are attached at Annex 1. The final meeting of the Risk Management Committee was held on the same date and the minutes of this meeting are attached as Annex 2.
- 2.3 The Board is notified that Fred Simpson was subsequently appointed as Chair of the Integrated Governance Committee.
- 2.4 The Board is advised that the Integrated Governance Committee has undertaken a review of the risk register and it is attached for review at Annex 3.

3.0 RECOMMENDATION

Members of the Board are asked to:

- Receive the draft minutes of the Integrated Governance and Risk Management Committee and note their contents
- Note the development of the risk register